

INITIAL COMPLAINT

Northwest Chiropractic Center, PLLC 13030 121st Way NE #102, Kirkland, WA 98034 Office (425) 814-2800

Patient Name: _____ Date: _____

Primary Care Physician & Clinic: _____ Phone: (_____)

Doctors treating you for this condition: _____ Phone: (_____)

Therapists treating you for this condition: _____ Phone: (_____)

Date of initial onset for this condition: _____ If reoccurrence, date of current aggravation: _____

Describe how the injury occurred: _____

When did your problem begin? Immediately after a specific incident Multiple incidents Gradually developed

No specific incident - Please list the "incident/s": _____

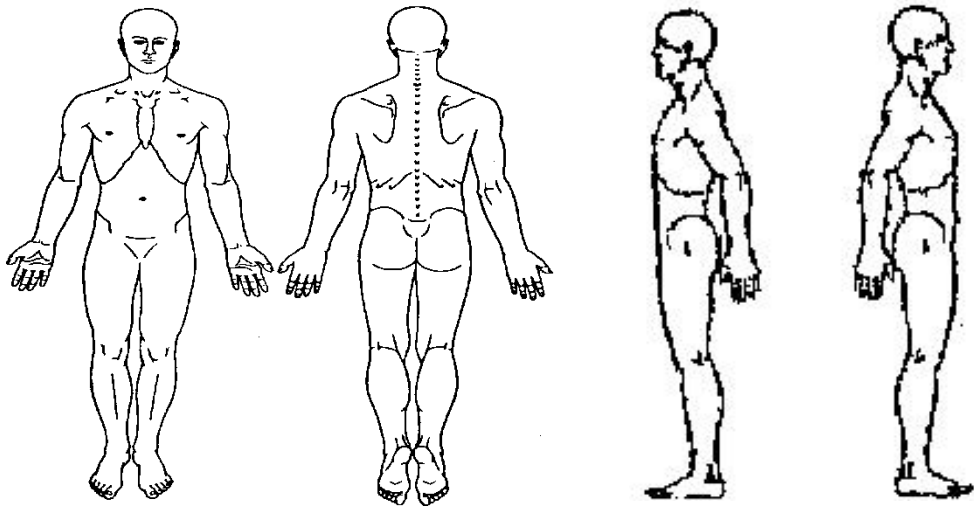
Pain Diagram: Use symbols below to mark the figures.

Description:

- XXX = Aching
- /// = Numbness
- >>> = Stabbing
- ### = Burning
- 000 = Pins/Needles
- TTT = Throbbing

Frequency (overall):

- Constant (76-100%)
- Frequent (51-75%)
- Intermittent (26-50%)
- Occasional (25% or less)



Rate Intensity as Follows (This Section):

- | | | |
|------------------------------|--|--|
| 0 None | 4 Moderate, bothers during work/activities | 8 Intense, preoccupied, seeks relief instead of activity |
| 1 Maybe | 6 Limiting, prevents full activity | 10 Severe—on bed rest, stops all activity |
| 2 Mild, forgotten w/activity | | |

“○”

“X”

Place a box on “□”

Is it getting

Complaint (I.e. Neck Pain, Low Back Pain) **Circle** your worst pain, “X” for average pain, “[]” pain now

Better Worse No Change

| Complaint | 0 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | Better | Worse | No Change |
|-----------|---|---|---|---|---|---|---|---|---|---|----|--------------------------|--------------------------|--------------------------|
| 1. _____ | 0 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. _____ | 0 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. _____ | 0 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. _____ | 0 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

What daily functions are you having any issues with: (Please circle all that you are feeling limitation/pain with)

Sleeping, Personal Care (Washing, Dressing), Travel, Work, Recreation, Lifting, Walking, Standing, Exercise

Your general stress level: No stress Minimal stress Moderate stress Greatly stressed

Physical activity at work: Sitting more than 50% of day Light manual labor Manual labor Heavy manual labor

General physical activity: No regular exercise program Light exercise program Strenuous exercise program

Please describe any other medical concerns that you are considering seeking care for, or are currently receiving care for, or in the past have sought care for: _____

Print Patient Name: _____

Date: _____



Patient Initials: _____

For Re-Exams / Updates ONLY - Please initial IF there has been NO changes since you last filled out this form.

For ALL Patients who are new or have had a new injury/area of complaint please answer the following.

If you have ever been treated for a listed condition in the past, please check it in the Past column.

If you are currently under the care of a medical professional for a listed condition, check it in the Present column.

- | Past | Present | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Neck Pain (723.1) |
| <input type="checkbox"/> | <input type="checkbox"/> | Shoulder Pain (719.41) |
| <input type="checkbox"/> | <input type="checkbox"/> | Pain in Upper Arm or Elbow (719.42) |
| <input type="checkbox"/> | <input type="checkbox"/> | Hand Pain (719.44) |
| <input type="checkbox"/> | <input type="checkbox"/> | Wrist Pain (719.43) |
| <input type="checkbox"/> | <input type="checkbox"/> | Upper Back Pain (724.1) |
| <input type="checkbox"/> | <input type="checkbox"/> | Low Back Pain (724.2) |
| <input type="checkbox"/> | <input type="checkbox"/> | Pain in Upper Leg or Hip (719.45) |
| <input type="checkbox"/> | <input type="checkbox"/> | Pain in Lower Leg or Knee (729.5) |
| <input type="checkbox"/> | <input type="checkbox"/> | Pain in Ankle or Foot (719.47) |
| <input type="checkbox"/> | <input type="checkbox"/> | Jaw Pain (526.9) |
| <input type="checkbox"/> | <input type="checkbox"/> | Swelling/Stiffness of Joint(s) |
| <input type="checkbox"/> | <input type="checkbox"/> | Fainting (780.2) |
| <input type="checkbox"/> | <input type="checkbox"/> | Visual Disturbances (368.9) |
| <input type="checkbox"/> | <input type="checkbox"/> | Convulsions (780.3) |
| <input type="checkbox"/> | <input type="checkbox"/> | Dizziness (780.4) |
| <input type="checkbox"/> | <input type="checkbox"/> | Headache (784.0) |
| <input type="checkbox"/> | <input type="checkbox"/> | Muscular Incoordination (781.3) |
| <input type="checkbox"/> | <input type="checkbox"/> | Tinnitus (Ear Noises) (388.30) |
| <input type="checkbox"/> | <input type="checkbox"/> | Rapid Heart Beat (785.0) |
| <input type="checkbox"/> | <input type="checkbox"/> | Chest Pains (786.50) |
| <input type="checkbox"/> | <input type="checkbox"/> | Loss of Appetite (783.0) |
| <input type="checkbox"/> | <input type="checkbox"/> | Anorexia (307.1) |
| <input type="checkbox"/> | <input type="checkbox"/> | Abnormal Weight <input type="checkbox"/> Gain (783.1) <input type="checkbox"/> Loss (783.2) |
| <input type="checkbox"/> | <input type="checkbox"/> | Excessive Thirst (783.5) |
| <input type="checkbox"/> | <input type="checkbox"/> | Chronic Cough (786.2) |
| <input type="checkbox"/> | <input type="checkbox"/> | Chronic Sinusitis (473.9) |
| <input type="checkbox"/> | <input type="checkbox"/> | General Fatigue (780.7) |
| <input type="checkbox"/> | <input type="checkbox"/> | Irregular Menstrual Flow (626.4) |
| <input type="checkbox"/> | <input type="checkbox"/> | Profuse Menstrual Flow (626.7) |
| <input type="checkbox"/> | <input type="checkbox"/> | Breast Soreness/Lumps (611.72) |
| <input type="checkbox"/> | <input type="checkbox"/> | Endometriosis (617.9) |
| <input type="checkbox"/> | <input type="checkbox"/> | PMS (625.4) |
| <input type="checkbox"/> | <input type="checkbox"/> | Loss of Bladder Control (788.30) |
| <input type="checkbox"/> | <input type="checkbox"/> | Painful Urination (788.1) |
| <input type="checkbox"/> | <input type="checkbox"/> | Frequent Urination (788.41) |
| <input type="checkbox"/> | <input type="checkbox"/> | Abdominal Pain (789.0) |
| <input type="checkbox"/> | <input type="checkbox"/> | Constipation/Irregular Bowel Habits (564.0) |
| <input type="checkbox"/> | <input type="checkbox"/> | Difficulty in Swallowing (787.2) |
| <input type="checkbox"/> | <input type="checkbox"/> | Heartburn/Indigestion (787.1) |
| <input type="checkbox"/> | <input type="checkbox"/> | Dermatitis/Eczema/Rash (692.9) |
| <input type="checkbox"/> | <input type="checkbox"/> | Depression (311) |

- | Past | Present | |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Aortic Aneurysm (441.5) |
| <input type="checkbox"/> | <input type="checkbox"/> | High Blood Pressure (401.9) |
| <input type="checkbox"/> | <input type="checkbox"/> | Angina (413.9) |
| <input type="checkbox"/> | <input type="checkbox"/> | Heart Attack (410.9) |
| <input type="checkbox"/> | <input type="checkbox"/> | Stroke (436) |
| <input type="checkbox"/> | <input type="checkbox"/> | Asthma (493.9) |
| <input type="checkbox"/> | <input type="checkbox"/> | Cancer (199.1) |
| <input type="checkbox"/> | <input type="checkbox"/> | Tumor (229.9) |
| <input type="checkbox"/> | <input type="checkbox"/> | Prostate Problems (601.9) |
| <input type="checkbox"/> | <input type="checkbox"/> | Blood Disorder (790.6) |
| <input type="checkbox"/> | <input type="checkbox"/> | Emphysema (chronic lung disorders) (492.8) |
| <input type="checkbox"/> | <input type="checkbox"/> | Arthritis (716.9) |
| <input type="checkbox"/> | <input type="checkbox"/> | Rheumatoid Arthritis (714.0) |
| <input type="checkbox"/> | <input type="checkbox"/> | Diabetes (250.0) |
| <input type="checkbox"/> | <input type="checkbox"/> | Epilepsy (349.5) |
| <input type="checkbox"/> | <input type="checkbox"/> | Ulcer (556.9) |
| <input type="checkbox"/> | <input type="checkbox"/> | Liver (573.9) / Gallbladder (575.9) problems |
| <input type="checkbox"/> | <input type="checkbox"/> | Kidney Stones (592.0) |
| <input type="checkbox"/> | <input type="checkbox"/> | Hepatitis (573.3) |
| <input type="checkbox"/> | <input type="checkbox"/> | Bladder Infection (595.9) |
| <input type="checkbox"/> | <input type="checkbox"/> | Kidney Disorders (by condition) |
| <input type="checkbox"/> | <input type="checkbox"/> | Colitis (558.9) |
| <input type="checkbox"/> | <input type="checkbox"/> | Irritable Colon (564.1) |
| <input type="checkbox"/> | <input type="checkbox"/> | HIV/AIDS (042) |
| <input type="checkbox"/> | <input type="checkbox"/> | Systemic Lupus |
| <input type="checkbox"/> | <input type="checkbox"/> | Other _____ |

If you or a family member has had any of the following, please mark the appropriate box:

- | | |
|---|---|
| <input type="checkbox"/> Cancer | <input type="checkbox"/> Epilepsy |
| <input type="checkbox"/> Rheumatoid Arthritis | <input type="checkbox"/> Chronic Back Problems |
| <input type="checkbox"/> Diabetes | <input type="checkbox"/> Chronic Headaches |
| <input type="checkbox"/> Heart Problems | <input type="checkbox"/> Lupus |
| <input type="checkbox"/> Lung Problems | <input type="checkbox"/> Other Conditions _____ |
| <input type="checkbox"/> High Blood Pressure | _____ |

- | Yes | No | |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Do you have a permanent disability rating? |
| <input type="checkbox"/> | <input type="checkbox"/> | Location _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | Date rating received ____/____/____ |
| <input type="checkbox"/> | <input type="checkbox"/> | Rating Percentage _____% |

Please check any of the following that apply to you.

- | Past | Present | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Pregnancy (V22.2) |
| <input type="checkbox"/> | <input type="checkbox"/> | Birth Control Pills |
| <input type="checkbox"/> | <input type="checkbox"/> | Hormonal/Estrogen Replacement Medications (please list) _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | Vitamins/Herbs _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | Hospitalization/Surgical Procedures (please list) _____ |

- | Past | Present | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Tobacco (305.1) |
| <input type="checkbox"/> | <input type="checkbox"/> | Alcohol (305.0) |
| <input type="checkbox"/> | <input type="checkbox"/> | Drug or Alcohol Dependence (303.9) |
| <input type="checkbox"/> | <input type="checkbox"/> | Coffee/Tea/Caffeinated Soft Drinks: _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | Cups/Cans per day _____ |



BLOOD PRESSURE: _____

Present Weight: _____ **pounds** **Height:** _____ **feet** _____ **inches**



PLEASE NOTE ANY ADDITIONAL COMMENTS/GENERAL HEALTH CONCERNS: _____

FINANCIAL POLICY & AUTHORIZATION WAIVER 2017

06/15/17

Northwest Chiropractic Center, PLLC 13030 121st Way NE Suite 102, Kirkland, WA 98034 (425) 814-2800

Our FINANCIAL POLICY is as follows:

1. As a patient in this office you are directly responsible for payment of all charges incurred while under treatment; it is **your responsibility** as the subscriber to know your benefits and limitations/exclusions.
2. If you have a co-pay amount, then your co-pay is due at time of each service, along with co-insurance.
3. If your deductible has not been met then we will collect the **Allowed Amount** at time of service.
4. If your insurance company requires a referral/prescription for benefits it is **your responsibility** to contact your doctor to receive the needed referral. Our office will not call your provider for a referral.
5. If your insurance company requires authorization, we will attempt to promptly receive authorization. You will be responsible for all full payment for non-covered services and if your insurance company denies care for any reason: maintenance, preventive, wellness, maxed medical necessity, authorization not pre-authorized or denied.
6. All supports, supplements and supplies must be paid for at time of service. Insurance does not cover supplies.
7. Missed Massage Appointments are charged \$80. Canceling with less than 24 hours notice, one full business day, is also considered a missed massage and subject to an \$80 charge. Late arrivals & leaving early; the patient is responsible for their missed portion \$. We do not bill insurance companies for missed appointments.
8. Overdue accounts over ninety (90) days will be acted upon for collection, 1.0 % per month is charged on accounts. There is a \$20.00 charge on all returned checks, and payment is due in the amount of the check plus the check fee within ten (10) working days [RCW 62A.3-515]. Once your account is sent to collections you will be discharged from all future care in our office.
9. If you're a new patient, or have an appointment that requires an **exam**, additional costs may incur and may not be covered by your insurance. **Please call your insurance to know what your benefits are for exams and re-exams (billing codes 99201-99213).** Some chiropractic work also falls under "rehab" on different policies and is processed differently. Again please call your insurance company for clarification (billing codes 98940, 97140, 97110, 98943)
10. **CONSENT TO USE OR DISCLOSE HEALTH INFORMATION FOR PURPOSE OF TREATMENT, PAYMENT AND HEALTH CARE OPERATIONS & FINANCIAL AGREEMENT: HIPAA** I hereby authorize *Northwest Chiropractic Center, PLLC* to use and disclose the health & medical information, via fax, mail or electronically for the purpose of treatment, payment and Health Care Operations. I also authorize the physician to release any information to referring/consulting physicians or other health care providers, as your physician deems appropriate to facilitate my/our care. I hereby assign payment to be directly issued to *Northwest Chiropractic Center, PLLC* for any benefits available under my coverage and/or settlement for treatment and/or expenses incurred at this office. I agree that this Assignment of Benefits and Authorization to release information is irrevocable and that I am waiving the statute of limitations for payment.

11. AUTHORIZATION WAIVER:

Authorization is required for most insurance companies in order to receive covered chiropractic and/or massage care. Please contact your insurance company to see if you need a referral and/or authorization.

I want to be seen for all appointments I schedule, but if I do not have authorization I agree to be financially responsible for the care given to me. I understand that my insurance requires pre-authorization for services and that Northwest Chiropractic Center, PLLC will attempt to get authorization. Authorization is not guaranteed and may be denied for any reason: maintenance, preventive, wellness, maxed medical necessity, authorization was not attained in a timely manner, not pre-authorized or denied.

If I choose to schedule any appointments without authorization, I understand that I will be financially responsible.

By signing below I agree to the Financial Policy and Authorization Waiver listed above.

PRINTED Patient Name

Patient / Guardian Signature

Date

You must be over 18 to sign this form ↑

Northwest Chiropractic Center, PLLC

Lew Estabrook, DC, Member

13030 121st Way NE Suite 102

Kirkland, WA 98034

Phone: 425-814-2800 ~ Fax: 425-823-0882

Consent to use and Disclose PHI & Acknowledgement of Privacy Policy & Text/Emails

Use and Disclosure of your Protected Health Information

Your Protected Health Information will be used by **Northwest Chiropractic Center, PLLC** or may be disclosed to others for the purposes of treatment, obtaining payment, or supporting the day-to-day health care operations of this office.

Notice of Privacy Practices

You should review the Notice of Privacy Practices for a more complete description of how your Protected Health Information may be used or disclosed. It describes your rights as they concern the limited use of health information, including your demographic information, collected from you and created or received by this office.

Requesting a Restriction on the Use or Disclosure of Your Information

- You may request a restriction on the use or disclosure of your Protected Health Information.
- This office may or may not agree to restrict the use or disclosure of your Protected Health Information.
- If we agree to your request, the restriction will be binding with this office. Use or disclosure of protected information in violation of an agreed upon restriction will be a violation of the federal privacy standards.

Notice of Treatment in Open or Common Areas

Describe and Notify private areas available upon request

Revocation of Consent

You may revoke this consent to the use and disclosure of your Protected Health Information. You must revoke this consent in writing. Any use or disclosure that has already occurred prior to the date on which your revocation of consent is received will not be affected.

Initial → _____ Patient Initials **I have received a copy of the Notice of Patient Privacy Policy.**

By checking this box I consent to receive text/email appointment reminders ~ email for billing issue. I understand that email and text messaging are not confidential methods of communication and may be insecure. I further understand that there is a risk that the email/text messaging might be intercepted and read by a third party.

By my signature below I give my permission to use and disclose my protected health information & I also acknowledge receipt of the Notice of Privacy Policy and consent to use text/emails if checked above.

Sign → _____
Patient (Over the age of 18) or Legally Authorized Individual Signature _____
Date _____

Print → _____
Print Patient's Full Name _____
Time _____

Witness Signature _____
Date _____

L&I ELIGIBILITY CHECK-LIST AND FINANCIAL POLICY

Northwest Chiropractic Center, PLLC 13030 121st Way NE Suite 102 Kirkland, WA 98034 (425) 814-2800

Date of injury: _____ Time of injury: _____

STATE OF WA Claim#: _____ **OR** SELF-INSURED Claim#: _____

Name of Self-insured Company: _____

Name of claims adjustor: _____ Adjustor's Phone Number: _____

Location/Address of Accident: _____ City _____ State _____

Name of Employer: _____ Name of your Supervisor: _____ Phone _____

Address of Employer: _____ City _____ Zip _____

Name of Dr who opened your claim: _____ Phone _____

Address of Dr. who opened your claim: _____ City _____ Zip _____

Did your Dr. write a referral to get Chiropractic care? _____ Please give it to the office staff!

FINANCIAL POLICY

As a patient of this office, you are directly responsible for all charges incurred. If your worker's compensation claim is denied you are fully responsible for prompt payment. If your claim cannot be verified as open and payable, you will be required to pay cash for your visit(s). If L&I denies any services or deems them to be not medically necessary, you will be responsible for prompt payment. All supplies/supplements must be paid for before leaving the office and are not billed to L&I. If you refuse to sign below, you acknowledge that you will be required to pay at the time of your visit(s).

HIPAA Notification & Authorization to Release Information: I hereby authorize the office of Northwest Chiropractic Center, PLLC to release necessary information to file a medical lien to secure payment for care received from NWCC should the need arise. The information on the medical lien is made public record. It identifies the patient, their address, 3RD Party, insurance parties involved, date of accident, location of accident and gives a general medical description of conditions being treated: "Soft tissue injuries to the spine, paravertebral structures and extremities."

Print Patient/Guardian Name

Signature of Patient/Guardian

Date

TO BE COMPLETED BY OFFICE STAFF

VERIFICATION OF LABOR AND INDUSTRIES CLAIM

State L&I Phone for Claim Verification: 1-800-848-0811

State L&I Phone for Allowed Diagnosis Codes: 1-800-831-5227

Date: _____ Spoke with: _____ Phone: _____

Claim Adjustors Name: _____ Phone: _____ Ext: _____

Has the claim been "allowed" yet? Yes / No Is the claim "pending"? Yes / No

*Diagnostic codes allowed: _____

Attending Physician: _____ Phone: _____

Is there a referral for chiropractic from the attending? Yes or No

Mail Claims To:

_____ Claim # _____

Additional Information: _____